Date:\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear Parent/Guardian:

The Watervliet Civic Center has received your child’s application to attend the Watervliet Civic Center 2021 Summer Recreation Program. The application has been reviewed and is complete.

The 2021 Summer Recreation Program will be offered from June 28 – August 20, Monday – Friday from 8:00 AM to 4:00 PM. Extended hours will be available from 4:00 PM to 5:30 PM for an additional charge. The weekly registration fee is due on Monday of each week. Cash, check or money orders are acceptable forms of payment. Please make checks payable to; Watervliet Civic Center. Parents will be notified in advance regarding trips and special events. It is the responsibility of the parent to read the parent handbook and the parent handbook add-on pages, as it contains important information regarding the program. Please share this information with your child.

The Watervliet Civic Center looks forward to having your child attend our program and we will make every attempt to ensure that your child has a pleasant and positive experience this summer. If you have any questions, please refer to the parent handbook and the parent handbook add-on pages or contact William S. Sheehy-Executive Director at the Watervliet Civic Center, 518/273-5922.

**Watervliet Civic Center**

**2021 Summer Recreation Program**

**Is Peanut/Nut Free**

This letter is to inform you that several children enrolled in the Watervliet Civic Center Summer Recreation Program have a severe food allergy to peanuts/nuts. It is important that there is strict avoidance to this food in order to prevent a life-threatening allergic reaction. We are asking your help to provide the children with a safe environment.

Any exposure to peanuts/nuts may cause a life-threatening allergic reaction that requires emergency medical treatment. To reduce the chance of this occurring, we are asking that you don don’t sent any peanut or nut containing products to program with your child that will be eaten. If your child has eaten peanuts/nuts before coming to program, please be sure that your child’s hands and face have been thoroughly washed before entering program.

We sincerely appreciate your support of these procedures. Please feel free to contact the Watervliet Civic Center with any questions, 273-5922.